

MINUTES OF 1160TH MEETING OF HOGHTON PARISH COUNCIL HELD ON 24TH MAY 2021 AT HOLY TRINITY PARISH CHURCH HALL.

PRESENT: - COUNCILLOR T. GREENWOOD (CHAIRMAN) COUNCILLOR N. PETER (VICE CHAIRMAN) COUNCILLORS Ms. A BALL B. MATTOCK, AND Ms M. URRY AND MR. T. HARKNESS (CLERK).

ALSO IN ATTENDANCE: SEVEN MEMBERS OF THE PUBLIC.

860. DECLARATIONS OF PERSONAL/PREJUDICIAL INTEREST:

The Clerk reminded Members of their responsibility to declare any personal interest in respect of matters on the agenda in accordance with the provisions of the Local Government Act 2000, the Council's Constitution and the Members Code of Conduct. No one made a declaration at this stage.

861. MINUTES:

The Minutes of the proceedings of the meeting of the Parish Council held on 1st March 2021 having been previously circulated were approved as a correct record and signed by the Chairman (Councillor T. Greenwood).

862. PUBLIC PARTICIPATION SESSION: THE FOLLOWING MATTERS WERE RAISED:

(A). MEETING - 25TH JANUARY 2021:

the complainant notified the council that **she** had recorded the meeting of the 25th Jan. The Vice Chair's response to her allegations was that he could not comment until he had heard her recording.
Regards

the complainant notified the council that **she** had recorded the meeting of the 25th Jan. The Vice Chair's response to her allegations was that he could not comment until he had heard her recording.
Regards

A resident from Green Lane referred to her treatment by the Vice Chairman at the meeting at the Public Participation Session on 25th January 2021. The complainant notified the Parish Council that she had recorded the meeting of 25th January 2021. The Vice Chairman's response to her allegations was that he could not comment until he had heard her recording.

(B). FREEDOM OF INFORMATION ACT:

A resident from Green Lane made a request under the Act for the Parish Council to provide information on the cost of all work to The Pinfold since 2019 to the present.

The Clerk would provide the information requested.

(C). TIPIS - BOLTON ROAD:

HOGHTON PARISH COUNCIL – 24TH MAY 2021.

The proprietor of the business requested a response to the statement issued at the last meeting.

The Parish Council would consider the statement and reply at the next meeting.

AS THERE WERE NO FURTHER MATTERS THE PARISH COUNCIL CONTINUED WITH THE ITEMS ON THE AGENDA.

863. POLICE REPORT:

(A). LIAISON:

The police officer responsible for Hoghton submitted his apologies as he was attending an incident.

There had been a range of consultations issued by the Police and Crime Commissioner since the last meeting regarding various topics and the adoption of the police budget in April 2021. Details had been circulated.

(B). CONSUMER ALERTS – TRADING STANDARDS:

The Clerk submitted the latest consumer alerts from the County Council's Trading Standards Officer.

864. LALC REPORT:

The Clerk circulated had circulated updates from LALC on current issues.

865. HIGHWAYS AND FOOTPATHS:

(A). QUAKER BROOK LANE/THE STRAITS - TRAFFIC:

An approach would be made to County Councillor Cullens with the view to arranging a site meeting regarding the proposed traffic management scheme.

(B). PRIVATE ROAD:

Since the last meeting the Clerk had notified the MP. regarding the flooding problems

The County Council had responded to him that there were no proposals to carry out any improvement scheme but the area would be inspected regularly by the Drainage Team.

The Clerk would send further details of the flooding to the MP.

It was also reported that at the recent meeting of Brindle Parish Council they had suggested that a major refurbishment scheme should be undertaken in view of the current state of the road.

The Parish Council agreed with this suggestion and the Clerk would contact County Councillor Cullens about this idea.

(C). HIGHWAYS WINTER BRIEFINGS:

The Clerk circulated the latest bulletin.

HOGHTON PARISH COUNCIL - 24TH MAY 2021

(D). MANHOLE AND DRAINS HOGHTON LANE:

The long running drainage/flooding issue continued along the main A675 road along both sides of Hoghton Lane outside Olive Farm, Bells Lane corner, Methuen Drive, Old Oak corner, Daub Hall Lane corner and the A675 carriage way on the bend at Higher Walton facing the access to Gregson Lane.

The Clerk would inform County Councillor Cullens about this issue.

(E). WEIGHT LIMIT SIGN - SANDY LANE:

It was reported that the end sign for the weight restriction was facing the wrong way the County Council had been notified and would arrange for it to be put right as part of its maintenance programme.

866. CHORLEY COUNCIL REPORT:

The Parish Council were reminded of the changes to the ward boundaries which had resulted in the election of three councillors for the Ward.

867. PLANNING REPORT:

(A) DECISIONS:

The following decisions had been made since the last meeting

1. Change of use of dwelling house to mixed use comprising dwelling house and beauty therapy room Hoghton Acupuncture Clinic 32 Fowler Close (App no 21/00032/FUL). - Granted.
2. Single storey rear extension (following demolition of existing pergola) 12 Rock Gardens (App no 21/00043/FULHH). - Granted.
3. Single storey rear extension (conservatory) (following demolition of existing conservatory), Hilltop Moulden Brow (App no 21/00012/FULHH). - Granted.
4. Siting of a caravan to be used as residential accommodation for a temporary period of up to two years The Boars Head Blackburn Old Road. (App no 21/00009/FUL). - Granted.

(B). APPLICATIONS:

The following applications have been received since the last meeting of the Parish Council.

1. Erection of a detached garage/car port (following demolition of existing garage). Braemar Cripple Gate Lane. (App no 21/00342/FULHH),
2. Single storey side extension (following demolition of existing conservatory) Strathknoll Station Road (App no 21/00467/FULHH).

Details had been circulated to all Members and no comments were made.

868. ACCOUNTS FOR PAYMENT:

The Clerk submitted the following accounts for payment

HOGHTON PARISH COUNCIL – 24TH MAY 2021.

1. Harkness	T.	Clerk Salary and Expenses January - March 2021.	£791.43.
----------------	----	--	----------

HOGHTON PARISH COUNCIL - 24TH MAY 2021

2. HMRC	Tax on Clerks Salary and Expenses	£169.38.
3. D. Metcalfe	Zoom rental	£14.39.
4. LALC	Annual Subscription	£174.11
5. H. Fowler	Pinfold Notice Board and Gate	£919.00
6. Whitehead and Aldrich	Payroll Administration Quarter ended 31st March 2021	£54.00
7. Y. Hargreaves	Fee - Adjudicator Complaints Procedure	£20.49

The accounts were approved and cheques signed.

869. INSURANCE PREMIUM - RENEWAL.

Details of the Parish Council's insurance quotation from Came and Company for the year from 1st June 2021 were submitted.

In 2018 the Parish Council had entered into a three year agreement with the Insurers. Three quotations had been provided and the lowest from Hiscox amounted to £853.10.

A sum of £850.00 had been included in the Parish Council's Estimates for this premium in 2021/22.

The Parish Council considered that the quotation from Hiscox was acceptable and that it be renewed for 2021/22 at a premium of £853.10.

870. PRECEPT 2021/COMMUNITY INFRASTRUCTURE LEVY:

The Clerk reported the payment of the Annual Precept of £6,000.00 and a final payment of the levy funds by Chorley Council amounting to £1793.88.

871. AUDIT OF PARISH COUNCIL ACCOUNTS 2020/21:

The Clerk reported details of the Audit for 2020/21 and proposed that the Parish Council should apply for a certificate of exemption from external audit as the Income and Expenditure was below the £25,000 limit.

It was still necessary for an internal audit to take place and the Independent Internal Auditor had examined the Parish Council's Accounts and procedures, confirmed that they were in order, had agreed the Audit Report and submitted it to the Parish Council for approval.

The Clerk also reported under the procedure it was necessary for the Parish Council to approve an Annual Statement of Governance and that the accounts had been undertaken in accordance with prescribed regulations.

A copy of the Statement of Governance, the Annual Return and the Internal Auditor's Report was circulated to each Member of the Parish Council.

HOGHTON PARISH COUNCIL – 24TH MAY 2021.

Under the regulations copies of the Annual Return would be posted on the Parish Council's website for 30 working days from 14th June to 23rd July 2021.

(1) The Parish Council apply for a certificate of exemption from External Audit.

(2) The Parish Council accepted the report of the Internal Auditor

(3) The Parish Council acknowledges its responsibility for the preparation of the accounts and confirms, to the best of its knowledge and belief that the Council's accounts for the year ended 31st March 2021 are true and correct and it has considered the statement of governance in connection with those accounts.

(4) The Chairman (Councillor T. Greenwood) was authorised to sign the Annual Return where appropriate.

(5). The Audit documents would be displayed on the Parish Council website.

872. WAR MEMORIAL:

The Vice Chairman (Councillor N. Peter) reported on the present position on work to rectify the ponding issue at the War Memorial.

873. DATE OF NEXT MEETING:

Monday 5th July 2021 at 7.30 p.m. at Holy Trinity Church Hall Blackburn Old Road subject to any Covid restrictions.

There being no further business the Chairman (Councillor T. Greenwood) declared the meeting closed at 8.10 p.m.

**SIGNED
CHAIRMAN**

5TH JULY 2021